

**MINUTES OF MEETING  
WATERGRASS  
COMMUNITY DEVELOPMENT DISTRICT II**

The regular meeting of the Board of Supervisors of the WaterGrass Community Development District II was held on Wednesday, May 18, 2016 at 5:00 p.m. at the WaterGrass Club, 32711 Windelstraw Drive, Wesley Chapel, Florida.

Present and constituting a quorum were:

Paul Nettina	Chairman
Craig Weber	Vice Chairman
Julie Best	Assistant Secretary
Arlene Elmore	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Gabe Mena	Clubhouse Manager

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Mendenhall called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There being no public comments, the next order of business followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the April 27,  
2016 Meeting**

On MOTION by Ms. Elmore seconded by Ms. Best with all in favor the minutes of the April 27, 2016 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Ratification of Credit Card Increase**

- Ratification was requested on the action to increase the line of credit on the credit card to cover vendor payment for the Holiday party.

On MOTION by Mr. Weber seconded by Mr. Nettina with all in favor the line of credit increase for the credit card was ratified.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

There not being any, the next order of business followed.

**B. District Engineer**

There not being any, the next order of business followed.

**C. Amenity Manager**

- Discussion ensued with regard to PROtential Sports swim and summer camp programs. A 10% fee and insurance verification will be obtained.

On MOTION by Mr. Weber seconded by Mr. Nettina with all in favor contracting with PROtential Sports for swim lessons and a trial period of the common area was approved.

**D. District Manager**

**i. Report on the Number of Registered Voters (148)**

- A report from the Pasco County Supervisor of Elections indicated there were 148 registered voters within the District as of April 15, 2016.

**SIXTH ORDER OF BUSINESS**

**Acceptance of Financials**

On MOTION by Mr. Nettina seconded by Ms. Elmore with all in favor the financials for the period ending April 30, 2016 were accepted.

**A. Discussion of Invoice Approvals**

- Setting a threshold for the payment of invoices as they come in and ratifying them at the next CDD Board meeting was discussed.

On MOTION by Mr. Nettina seconded by Mr. Weber with all in favor setting a threshold invoice payment amount of \$1,000 was approved.

**SEVENTH ORDER OF BUSINESS**

**Audience Comments**

There not being any, the next order of business followed.

**EIGHTH ORDER OF BUSINESS**

**Supervisors' Requests**

- During the budget process, items for improvements or replacements should be considered and requests submitted. The proposed FY 2017 budget will be presented at the June 15<sup>th</sup> meeting.

**NINTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Weber seconded by Mr. Nettina with all in favor the meeting was adjourned.



Paul Nettina  
Chairman